



CRAWFORD COUNTY  
MENTAL HEALTH CENTER

**CCBHC**  
Certified Community Behavioral Health Clinic

911 E. Centennial  
Pittsburg, KS 66762

620-231-5130  
[www.crawfordmentalhealth.org](http://www.crawfordmentalhealth.org)

Crawford County Mental Health Center is taking applications for a full-time **Supportive Employment Specialist/Case Manager position**. This position assists clients to find employment opportunities that are consistent with their vocational goals by identifying individualized information regarding entitlements/benefits, strengths, and preferences.

Qualifications:

- Bachelor's degree in social sciences or related field or comparable work experience
- Must have valid driver's license and ability to move freely around the community
- Must be able to meet productivity standards and documentation requirements

Essential Job functions:

- Will meet with hiring managers and attend job fairs to learn about various jobs in the community
- Provide support to assist clients in maintaining employment once a position has been secured
- Provide education and negotiate job accommodations as needed
- This position will have a case load of approximately 20 clients to provide an EBP program to assist adult clients to obtain and maintain employment
- 6 contacts per week with potential employers is required to identify employer needs
- Relationship development with employers is a requirement
- Timely documentation of data to track progress and outcomes
- Will attend team meetings for case managers and QMHP's

Benefits package includes participation in KPERS Retirement System, paid sick and vacation, as well as health, dental, and life insurance.

Position open until filled. Equal Opportunity Employer.

Apply online at <https://www.crawfordmentalhealth.org/careers/>

Or Send resume and references to:

Human Resources  
911 E. Centennial  
Pittsburg, KS 66762  
620-235-7148 Fax  
[careers@cmhccc.org](mailto:careers@cmhccc.org)

**Please indicate Supportive Employment Specialist Case Manager on your application or resume.**